MINUTES
NC STATE BOARD OF DENTAL EXAMINERS
BOARD MEETING
Sunset Beach, North Carolina
May 15-16, 2025

I. CALL TO ORDER & ESTABLISHMENT OF QUORUM **Dr. Johnson**

A. Call to Order

Dr. Mark Johnson, President of the Board, called the business meeting to order at 8:31 a.m., Thursday, May 15, 2025, at the Thistle Golf Club in Sunset Beach, North Carolina. Dr. Johnson read the following statement regarding conflicts of interest as a reminder to all Board members:

In accordance with General Statute 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.

Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today?

If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

If, during the discussion, any Board member learns of a conflict or the appearance of a conflict, he or she should notify the Chair and take appropriate action to recuse himself or herself.

B. Roll Call

All members of the Board were present at the meeting. The members present included Dr. William Litaker, Dr. Mark Johnson, Dr. Stan Hardesty, Dr. Catherine Watkins, Dr. Karen Lanier, Dr. Vincent Allison, Hon. Teresa Vincent, and Ms. Lori Hendrick, RDH, PhD. Mr. Bobby D. White, Chief Executive Officer, Ms. Casie Goode, Deputy Operations Officer, Betty Sines, Assistant Director of Investigations, Rick Hetzel, Investigator, and Mr. Douglas Brocker, Legal Counsel for the Board, were also present.

C. Declaration of Quorum

With all members of the Board present, Dr. Johnson declared a quorum for the purposes of conducting the business of the Board.

II. APPROVAL & ORDER OF AGENDA **Dr. Johnson**

Dr. Litaker moved, which was seconded by Dr. Hardesty, to accept the agenda with permission for the President to take items out of order to facilitate business. The motion passed by general consent.

III. APPROVAL OF MINUTES

A. Minutes of April 4, 2025 **[Item #1]** **Dr. Johnson**

Following a review of the April 4, 2025, Minutes, Dr. Hardesty moved to approve the Minutes as presented. Dr. Lanier seconded the motion which passed by general consent.

IV. REPORT FROM PRESIDENT

[No Report]

V. REPORT FROM CHIEF EXECUTIVE OFFICER — Mr. White

A. Financial Report (April) **[Item #2]**

Following a review of the April Financial Report, Dr. Watkins moved to accept the report for informational purposes. Dr. Allison seconded the motion which passed by general consent.

B. Personnel Matters

Mr. White announced that Sarah Manavi will begin her summer internship at the Board office on Monday, May 19, 2025.

C. Miscellaneous

- Board of Elections

  Hon. Teresa Vincent was nominated and will serve as election chair for this year's election.

  Mr. White presented a proposed ballot preparation and election timeline to include, Thursday, May 29, 2025, to prepare and mail ballots. The preparation will take place at the Board Office in Morrisville and is open to the public. Ballots must be received at the office of Norton Lund Collar Lilley CPA, PLLC by 5:00 p.m. on Thursday, June 19, 2025. The ballots will be counted on Friday, June 20, 2025, at noon at the Board Office in Morrisville and the tabulation will be open to the public. Dr. Hardesty made a motion to approve the timeline as presented. Dr. Watkins seconded the motion. The motion carried.

- Electronic Signatures (Docusign)

  Dr. Hardesty made a motion to approve the use of electronic signatures on official documents. Ms. Hendrick seconded the motion. The motion carried.

- Legislative Update

  SB 599 – An Act to Revise the North Carolina Board of Dental Examiners. This Bill, in part, proposes to change how members of the North Carolina Dental Board are selected. Mr. White reported that this Bill has passed the Senate and is now in the House.

VI. REPORTS OF STANDING COMMITTEES

A. Executive Committee

[No Report]

B. Finance Committee

[No Report]

C. Sedation/General Anesthesia Committee

a. Sedation Subcommittee Chairs Meeting
& Recommendations **[Item #3] Dr. Lanier**

Dr. Hardesty made a motion to approve and pay expenses for a person approved by the Chair, to audit any moderate sedation course previously approved by the Board, about which it now has information or concerns that the course may no longer be compliant with Board requirements or the current standard of care. Dr. Litaker seconded the motion. The motion carried.

Dr. Hardesty made a motion to move forward with adopting requirements and standards for review and approval of sedation courses. Dr. Litaker seconded the motion. The motion carried.

Dr. Hardesty made a motion to explore developing a mandatory sedation update course for all IV level permit holders. Dr. Allison seconded the motion. The motion carried.

VII. OLD BUSINESS

[None]

VIII. NEW BUSINESS

A. Financial Audit 2023 and 2024 **[Item #4] Mr. White**

The Board reviewed the financial audits completed by Bernard Robinson & Company, LLP, for 2023 and 2024. No adverse findings were reported. The Board declined an in-person presentation from the auditing firm, and the audits were accepted for information purposes.

B. Approval of Moderate Sedation Course **[Item #5] Dr. Lanier**

Stay in the Box Sedation requested approval of its moderate conscious IV sedation course.

Dr. Lanier made a motion to approve the course. Dr. Litaker seconded the motion. The motion did not have majority support and did not pass.

Ms. Vincent made a motion to table this discussion and remand the course back to the sedation committee for further review. Dr. Hardesty seconded the motion. The motion carried.

At 11:18 a.m., the meeting recessed for lunch. The meeting resumed at 1:04 p.m.

C. Approval of Medical Emergency Course **[Item #6] Ms. Sines**

Dr. Litaker made a motion to approve a 6-hour course titled Medical Emergencies Common in Dental Practice. The course will be sponsored by the NC Oral Health Section of DHHS. Dr. Watkins seconded the motion. The motion carried.

D. Approval of Medical Emergency Course **[Item #7] Ms. Sines**

Dr. Litaker made a motion to approve a 6-hour course titled Medical Emergencies, sponsored by WakeAHEC and presented by Karen Ledford, RDH. Dr. Watkins seconded the motion. The motion carried.

E. Approval of Radiology Instructor **[Item #8]** **Ms. Sines**
Dr. Hendrick made a motion to approve Ms. Amber Medlin, DAII, as a radiology instructor. Dr. Hardesty seconded the motion. The motion carried.

F. AADB update
Dr. Litaker gave a report about the AADB Mid-year meeting, held on April 11-12, 2025, in Chicago, Illinois.

Dr. Hardesty made a motion to approve expenses for Board Members and necessary staff to attend the AADB Annual meeting held on October 18-19, 2025, in Grapevine, Texas. Dr. Litaker seconded the motion. The motion carried.

IX. LICENSURE MATTERS

A. Approval of Licenses/Permits/Reinstatements **[Item #9]** **Ms. Goode**
Dr. Litaker moved to approve all provisional licenses, licenses issued by credentials, intern permits, sedation permits, CE waivers and reinstatements issued since the last meeting. The motion was seconded by Dr. Hardesty and passed by general consent

B. Examinations
Dr. Litaker reminded Board members to continue to sign up and participate in licensure examinations.

X. REPORT FROM LEGAL COUNSEL **Mr. Brocker/Mr. Whi**

Dr. Hardesty made a motion to move into closed session, pursuant to NCGS §143-318.11(3), in order to receive the advice of legal counsel. Dr. Hendrick seconded the motion, which passed by general consent. Following advice from legal counsel, and without taking action, Dr. Allison made a motion to move into open session in order to vote on how to proceed in this matter. Dr. Hendrick seconded the motion, which passed by general consent.

A. Overview of Log #23-292 **[Item #10]** **Mr. Brocker**
Dr. Watkins made a motion to move forward with recommendations from legal counsel with respect to litigation. Dr. Litaker seconded the motion. The motion carried.

B. Orofacial Myofunctional Therapy **[Item #11]** **Mr. White**
[Postponed] Mr. White will get more information and report back at a future meeting.

C. Waiver Request **[Item #12]** **Mr. White**
The Dental Hygiene Practice Act prohibits dental hygienists who have been disciplined by the Board from practicing outside of the direct supervision of a dentist. Ms. Cassandra Minor, RDH is a public health hygienist who was reprimanded by the Board in 2010. Ms. Minor is requesting a waiver of the above statutory requirement during the state of emergency so that she can practice under general supervision. The Board denied this request

since it could only be granted during a state of emergency, and Ms. Minor is seeking a permanent waiver.

XI. INVESTIGATIVE MATTERS

A. Investigative Statistics (April) **[Item #13] Dr. Litaker**

The Board reviewed investigative statistics for the month of April, as well as the year to date. The statistics were accepted for informational purposes.

B. Hearing Panel Decisions

During open session, and without conducting other business, Dr. Litaker made a motion to move into closed session, pursuant to NCGS §143-318.18(6) and §90-41(g), in order to rule on Hearing Panel Decisions and other investigative matters. The motion was seconded by Dr. Hardesty and passed by general consent.

a. Log # 24-128 **[Item #14] Dr. Watkins**

b. Log #25-143 **[Item #15] Dr. Litaker**

C. Settlement Conferences

[None]

XII. NEXT MEETING

The Board's next regularly scheduled meeting will begin on Thursday, June 19, 2025, and will be held at the Board's offices in Morrisville, North Carolina for the purposes of conducting disciplinary conferences, a rulemaking hearing, and to conduct routine Board business.

XIII. ADJOURNMENT

There being no further business, Dr. Litaker made a motion to adjourn the meeting. Dr. Hardesty seconded the motion, which passed by general consent. The meeting adjourned at 1:48 p.m.

Reported by: Casie S. Goode

Casie S. Goode
Deputy Operations Officer

Date of Approval: June 20, 2025

MEMBERS OF THE BOARD
Dr. Mark Johnson., President
Dr. William Litaker, Secretary-Treasurer
Dr. Catherine Watkins., Immediate Past President
Dr. Karen Lanier
Dr. Vincent Allison
Dr. W. Stan Hardesty
Ms. Lori Hendrick, R.D.H., PhD Dental Hygiene Member
Honorable Teresa H. Vincent, Consumer Member