MINUTES
NC STATE BOARD OF DENTAL EXAMINERS
BOARD MEETING
Morrisville, North Carolina
January 10, 2025

I. CALL TO ORDER & ESTABLISHMENT OF QUORUM — Dr. Johnson

A. Call to Order

Dr. Mark Johnson, President of the Board, called the business meeting to order at 8:30 a.m., Friday, January 10, 2025, at the Board's offices in Morrisville, North Carolina. Dr. Johnson read the following statement regarding conflicts of interest as a reminder to all Board members:

In accordance with General Statute 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.

Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today?

If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

If, during the discussion, any Board member learns of a conflict or the appearance of a conflict, he or she should notify the Chair and take appropriate action to recuse himself or herself.

B. Roll Call

All members of the Board were present at the meeting except for Dr. Vincent Allison and Mr. Dominic Totman, Esq. The members present at the Board office included Dr. William Litaker, Dr. Mark Johnson, Dr. Stan Hardesty, and Dr. Catherine Watkins. Dr. Karen Lanier and Lori Hendrick, RDH, PhD,. joined the meeting virtually. Mr. Bobby D. White, Chief Executive Officer, Ms. Casie Goode, Deputy Operations Officer, Betty Sines, Assistant Director of Investigations, Jamie Rivera, Investigator/Paralegal, Tyler Henderson, Investigator, Kevin Snead, Investigator and Mr. Douglas Brocker, Legal Counsel for the Board were also present.

C. Declaration of Quorum

With six members of the Board present, Dr. Johnson declared a quorum for the purposes of conducting the business of the Board.

II. APPROVAL & ORDER OF AGENDA — Dr. Johnson

Dr. Hardesty moved, which was seconded by Dr. Litaker, to accept the agenda with permission for the President to take items out of order to facilitate business. The motion passed by general consent.

III. APPROVAL OF MINUTES

A. Minutes of December 13, 2024 **[Item #1]** **Dr. Johnson**

Following a review of the December 13, 2024, Minutes, Dr. Hardesty moved to approve the Minutes as presented. Dr. Watkins seconded the motion which passed by general consent.

IV. REPORT FROM PRESIDENT

Dr. Johnson reported that he will attend the Professional Relations Committee Meeting being held at the North Carolina Dental Society on January 18, 2025.

V. REPORT FROM CHIEF EXECUTIVE OFFICER **Mr. White**

A. Financial Report (December) **[Item #2]**

Following a review of the December 2024 Financial Report, Dr. Watkins moved to accept the report for informational purposes. Dr. Hardesty seconded the motion which passed by general consent.

B. Personnel Matters

Mr. White thanked the Board on behalf of the entire staff for their generosity and consideration with respect to granting staff salary increases based on employee performance.

Dr. Litaker made a motion for staff to move forward with hiring an additional investigator. Dr. Hardesty seconded the motion. The motion carried.

C. Miscellaneous

- Limited Supervision Hygiene **[Item #3]**

  Dr. Litaker made a motion to approve the utilization of Limited Supervision Dental Hygienists in clinics sponsored by the NC Association of Free and Charitable Clinics and provided NCAFCC notify the Board of new locations or changes in locations. Dr. Hardesty seconded the motion, and the motion carried.

- Approval of Board Jackets

  Mr. White designed and personally purchased fleece jackets with the NCSBDE logo for staff as an end-of-the-year appreciation gift for the successful year.

  Dr. Watkins made a motion to approve the Board purchase of fleece jackets with the NCSBDE logo for any interested Board Member. Dr. Hardesty seconded the motion. The motion carried.

VI. REPORTS OF STANDING COMMITTEES

A. Executive Committee

[None]

B. Finance Committee

[None]

C. Sedation/General Anesthesia Committee

a. Approve Moderate Sedation Course **[Item #4]** **Dr. Lanier**

Dr. Litaker made a motion to approve the Vesper Institute's moderate conscious IV sedation course. Dr. Watkins seconded the motion. The motion carried.

VII. OLD BUSINESS

[None]

VIII. NEW BUSINESS

[None]

IX. LICENSURE MATTERS

A. Approval of Licenses/Permits/Reinstatements **[Item #5]** **Ms. Goode**

Dr. Litaker moved to approve all provisional licenses, licenses issued by credentials, intern permits, sedation permits, CE waivers, and reinstatements issued since the last meeting. The motion was seconded by Dr. Hardesty and passed by general consent.

B. Examinations

Dr. Litaker reminded Board Members to submit availability to the CDCA-WREB-CITA Testing Agency and avoid testing on already existing and approved Board meeting dates.

X. REPORT FROM LEGAL COUNSEL **Mr. Brocker/Mr. White**

A. Supervision Rules **[Item #6]** **Mr. Brocker**

Following a review of a proposed new rule and amendments regarding designated responsible practice managers and owners [21 NCAC 16 V .0103], Dr. Hardesty made a motion to submit the rules for prereview and publication with minor amendments. Dr. Litaker seconded the motion. The motion carried.

XI. INVESTIGATIVE MATTERS

A. Investigative Statistics (December) **[Item #7]** **Dr. Litaker**

The Board reviewed investigative statistics for the month of December, as well as the year to date. The Board received a record number of complaints in 2024. The statistics were accepted for informational purposes.

B. Hearing Panel Decisions

During open session, and without conducting other business, Dr. Hardesty made a motion to move into closed session, pursuant to NCGS §143-318.18(6) and §90-41(g), in order to rule on Hearing Panel Decisions and other investigative matters. The motion was seconded by Dr. Litaker and passed by general consent.

a. Log #21-168 **[Item #8]** **Dr. Lanier**

b. Log #24-135 **[Item #9]** **Dr. Litaker**

C. Settlement Conferences

[None]

XII. NEXT MEETING

The Board's next regularly scheduled meeting will begin on Friday, February 7, 2025, and will be held at the East Carolina School of Dental Medicine in Greenville, North Carolina to conduct routine Board business and offer continuing education courses presented by Dr. Bill Claytor.

XIII. ADJOURNMENT

There being no further business, Dr. Hardesty made a motion to adjourn the meeting. Dr. Watkins seconded the motion, which passed by general consent. The meeting adjourned at 9:29 a.m.

Reported by: Casie S. Goode
Casie S. Goode
Deputy Operations Officer

Date of Approval: February 7, 2025

MEMBERS OF THE BOARD
Dr. Mark Johnson., President
Dr. William Litaker, Secretary-Treasurer
Dr. Catherine Watkins., Immediate Past President
Dr. Karen Lanier
Dr. Vincent Allison
Dr. W. Stan Hardesty
Ms. Lori Hendrick, R.D.H., PhD Dental Hygiene Member
Mr. Dominic Totman, Esq., Consumer Member