

**MINUTES**  
**NC STATE BOARD OF DENTAL EXAMINERS**  
**BOARD MEETING**  
**Morrisville, North Carolina**  
**August 16, 2019**

**I. CALL TO ORDER & ESTABLISHMENT OF QUORUM** **Dr. Young**

A. Call to Order

Dr. Merlin Young, President of the Board, called the business meeting to order at 8:30 a.m., Friday, August 16, 2019, at the Board's offices in Morrisville, North Carolina. Dr. Young read the following statement regarding conflicts of interest as a reminder to all Board members:

In accordance with General Statute 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.

Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board this weekend?

If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

If, as agenda items are discussed, any Board member learns of a conflict or appearance of a conflict, he or she should notify the Chair and take appropriate action to recuse him or herself.

B. Roll Call

All members of the Board were present apart from Dr. Edward J. Clemons, Jr. The members included Dr. Merlin W. Young, Dr. Millard Wester, III, Dr. Catherine Watkins, Dr. Karen Lanier, Dr. Raleigh Wright, III, Ms. Nancy St. Onge, R.D.H. and Mr. Dominic Totman, Esq. Mr. Bobby D. White, Chief Executive Officer, Ms. Casie Goode, Deputy Operations Officer, Ms. Betty Sines, Investigations Coordinator, Amanda Carver, Investigator, Tyler Henderson, Investigator, Jamie Rivera, Investigative Assistant, Kelly Skonier, Executive Assistant, Mary McCullough, Director of Licensing, Ms. Dauna Bartley, and Mr. Douglas Brocker Legal Counsel for the Board were also present.

C. Declaration of Quorum

With seven members of the Board present, Dr. Young declared a quorum for the purposes of conducting the business of the Board.

**II. APPROVAL & ORDER OF AGENDA** **Dr. Young**

Dr. Wester moved, which was seconded by Ms. St. Onge, to accept the agenda as presented and to allow the President of the Board to determine the order of business. The motion passed by general consent.

**III. APPROVAL OF MINUTES**

A. Minutes of July 11-13, 2019

[Item #1] **Dr. Young**

Following a review of the July 11-13, 2019 Minutes, Dr. Wester moved to approve the Minutes as drafted. Dr. Watkins seconded the motion, which passed by general consent.

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At 8:35 a.m., Mr. Douglas Brocker and Mr. Bobby White presented a training session for new and existing Board members as required by G.S. 93B-5(g). The presentation recessed at 11:30 a.m. for lunch and resumed at 12:20 p.m. The presentation concluded at 2:00 p.m. The presentation was recorded for future reference and for Dr. Edward Clemons who was unable to attend. Following a brief break, Board business resumed at 2:15. at which time the meeting resumed to discuss Board business.

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**IV. REPORT FROM PRESIDENT**

**Dr. Young**

Dr. Young welcomed Dr. Lanier and Dr. Wright. Dr. Young informed the Board that he met with Board staff on Thursday, August 15, 2019 to discuss expectations for his 2019-2020 presidency. He encouraged a continuing working relationship between staff and Board members.

**V. REPORT FROM CHIEF EXECUTIVE OFFICER**

**Mr. White**

A. Financial Report (July)

**[Item #2]**

Following a review of the July Financial Report, Dr. Wester moved to accept the report for informational purposes. Dr. Watkins seconded the motion, which passed by general consent.

B. Personnel Matters

Mr. White announced that the Board is fully staffed and welcomed the Board's newest employee, Mr. Dirk German. Mr. German has been hired to fill the vacant investigator position.

C. Miscellaneous

✚ HB 770 Recommendations

Dr. Wester made a motion to require petitioners requesting pre-determination of eligibility for licensure to submit criminal record check and certified copies of court documents pertaining to the petition. Following submission of all the necessary documentation, the Secretary-Treasurer or an experienced Board Member will serve as the Case Officer and make a recommendation to the Board regarding each applicant. Dr. Watkins seconded the motion, which passed by general consent.

✚ Teledentistry – NC Oral Health Collaborative

Mr. White reported that he recently attended a meeting to observe and discuss teledentistry in San Francisco, California. One focus of the discussion was to consider mimicking California's recent legislation that allows teledentistry asynchronously.

**VI. REPORTS OF STANDING COMMITTEES**

A. Executive Committee

[No Report]

B. Finance Committee  
[No Report]

C. Sedation/General Anesthesia Committee  
[No Report]

**VII. OLD BUSINESS**

A. 2020 Meeting Dates [Item #3] Ms. Goode  
[postponed]

**VIII. NEW BUSINESS**

A. Approve Radiology Course and Instructors [Item #4] Ms. Goode  
Dr. Larry Chabot of the Greensboro Dental Radiology Course submitted a dental assistant radiology course for the Board's approval. Upon review, Dr. Wester moved to approve the course, with Ms. Cathy Shreve and Ms. Tonya Russell as the course instructors. Ms. St. Onge seconded the motion, which passed by general consent.

B. Approve Moderate Sedation Course [Item #5] Ms. Goode  
East Carolina School of Dental Medicine requested approval of a 7-hour continuing education course covering moderate conscious sedation and opioid updates. Dr. Wester made a motion to approve the course. The motion was seconded by Dr. Lanier and passed by general consent.

C. Approve Rotation Sites – CPCC [Item #6] Ms. Goode  
Central Piedmont Community College (CPCC) requested Board approval of the Cabarrus Health Alliance, Atrium Health and Mission of Mercy Dental Clinic as rotation sites for dental hygiene students currently enrolled in the dental hygiene program at CPCC. Upon review of the documentation, Ms. St. Onge made a motion to approve the proposed rotation sites. Dr. Lanier seconded the motion. The motion carried.

D. Approve Rotation Sites – WCC [Item #7] Ms. Goode  
Wayne Community College (WCC) requested Board approval of the O'Berry Center as a rotation site for dental hygiene students currently enrolled in the dental hygiene program at WCC. Upon review of the documentation, Dr. Wester made a motion to approve the proposed rotation sites. Dr. Watkins seconded the motion. The motion carried.

E. Sedation Committee Chair Dr. Young  
Dr. Wester made a motion for Dr. Karen Lanier to server as the chair of the sedation advisory committee. Mr. Totman seconded the motion, which passed by general consent.

F. Approving Sedation Courses Dr. Young

Dr. Wester made a motion to approve having Dr. Lanier review all general anesthesia/sedation courses prior to presenting them to the Board for approval. Dr. Lanier shall have discretion to consult with members of the sedation advisory committee regarding her recommendations for approval of these courses. She will then make recommendations to the Board. Dr. Watkins seconded the motion. The motion carried.

- E. CITA Representative **Dr. Young**  
Dr. Wester nominated Dr. Watkins to serve as the CITA representative replacing Dr. Litaker. Mr. Totman seconded motion. The motion carried.

- H. NCDHA  
Dr. Wester moved to approve any expenses for Ms. Nancy St. Onge to attend the North Carolina Dental Hygiene Association's Board of Trustees meeting, where she will give a report. Dr. Watkins seconded the motion, which passed by general consent.

#### **IX. LICENSURE MATTERS**

- A. Approval of Licenses/Permits/Reinstatements **[Item #8] Ms. Goode**  
Dr. Watkins moved to approve all provisional licenses, licenses issued by credentials, intern permits, sedation permits, CE waivers and reinstatements issued since the last meeting. The motion was seconded by Dr. Wester and passed by general consent.
- B. Examinations  
Dr. Wright will attend the GTCC exam as an observer. Dr. Wester moved to approve expenses for Dr. Wright and Board Member who wants to observe this exam. Mr. Totman seconded the motion, which passed by general consent.

Dr. Wester reported to the Board regarding the recent ADEX annual meeting that he attended. He announced that a tooth replicating a central incisor with decay has been developed and may be incorporated in the examination process. Dr. Wester announced that CITA and SRTA will not be merging.

#### **X. REPORT FROM LEGAL COUNSEL**

**Mr. Brockert**

- A. Rules for Permanent Adoption **[Item #9]**  
Several rules were placed before the Board to consider for potential permanent adoption. The rules for amendment included: 16A .0101, 16A .0105, 16B .0101, 16B .0303, 16C .0101, 16H .0201, 16I .0106, 16N .0501, 16N .0603, 16V .0101, 16V .0102 and 16W .0102. New rules for permanent adoption are: 16N .0607 and 16H .0208. A hearing was held for public comment on all these rules on July 11, 2019. The public comment period ends today, August 16, 2019 at 5:00 p.m. The Board will take up approval of permanent adoption after the comment period ends.
- B. Rules for Publication and Pre-review **[Item #10]**  
Several rules were placed before the Board to consider approval for publication. The rules for publication included: 16B .0301, 16B .0501, 16B .0601, 16B .0701, 16B .0801, 16B .1001, 16B .1002, 16C .0301, 16C .0501, 16D .0104, 16E .0102, 16E .0103, 16G .0107, 16G .0108

and 16Y .0101. Dr. Watkins made a motion to approve all rules for publication. Dr. Wester seconded the motion, which passed by general consent.

- C. Rules for Publication (16W) **[Item #11]**  
Amendments to two rules concerning public health hygienists (16W .0101 and .0104) were considered for publication. Dr. Wester made a motion to approve the rules for publication. Dr. Watkins seconded the motion. The motion carried.

## XI. INVESTIGATIVE MATTERS

- A. Investigative Statistics (July) **[Item #12] Dr. Watkins**  
The Board reviewed investigative statistics for the month of July, as well as year to date. The statistics were accepted for informational purposes.
- B. Hearing Panel Decisions  
During open session, and without conducting other business, Dr. Watkins made a motion to move into closed session, pursuant to NCGS §143-318.18(6) and §90-41(g), in order to rule on several Hearing Panel Decisions and other investigative matters. The motion was seconded by Dr. Wester and passed by general consent.
- a. Log #16-131 & 17-034 **[Item #13] Dr. Wester**
- b. Log #18-129 **[Item #14] Dr. Watkins**

Following its discussion of investigative matters, Dr. Wester made a motion to move back into open session. Dr. Lanier seconded the motion, which passed by general consent.

- C. Settlement Conferences  
[None]

## XII. NEXT MEETING

The Board's next regularly scheduled meeting will begin on Friday, September 13, 2019, and will be held at the Board's offices in Morrisville, North Carolina for the purposes of conducting several disciplinary conferences and routine Board business.

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The Board concluded its routine business at approximately 4:30 p.m. at which time it recessed.

At 5:00 p.m., after the public comment period had closed, all Board Members, except Dr. Clemons, called into the conference bridge to vote on the rules referenced in Item #9. After confirming that no public comments had been received, Dr. Wester made a motion to approve all rules for publication. Dr. Watkins seconded the motion, which passed by general consent.

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**XIII. ADJOURNMENT**

There being no further business, Dr. Wester made a motion to adjourn the meeting. Dr. Watkins seconded the motion which passed by general consent. The meeting adjourned at 5:05 p.m.

Reported by: Casie S. Goode  
Casie S. Goode  
Deputy Operations Officer

Date of Approval: September 13, 2019

**MEMBERS OF THE BOARD**

*Dr. Merkin Young, President*  
*Dr. Catherine Watkins, Secretary-Treasurer*  
*Dr. Millard W. Wester, III, Past-President*  
*Dr. Edward Clemmons, Jr.*  
*Dr. Karen E. Lanier*  
*Dr. Raleigh T. Wright, III*  
*Ms. Nancy St. Onge, R.D.H., Dental Hygiene Member*  
*Mr. Dominick Totman, Esq., Consumer Member*