

**MINUTES**  
**NC STATE BOARD OF DENTAL EXAMINERS**  
**BOARD MEETING**  
**CONFERENCE CALL**  
**Morrisville, North Carolina**  
**August 30, 2017**

**I. CALL TO ORDER & ESTABLISHMENT OF QUORUM**

**Dr. Young**

A. Call to Order

Dr. Merlin Young, President of the Board, called the meeting to order at 5:15 p.m., Wednesday, August 30, 2017, at the Board's offices in Morrisville, North Carolina. Dr. Young read the following statement regarding conflicts of interest as a reminder to all Board members:

In accordance with General Statute 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.

Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board this weekend?

If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

If, as agenda items are discussed, any Board member learns of a conflict or appearance of a conflict, he or she should notify the Chair and take appropriate action to recuse him or herself.

B. Roll Call

All members of the Board were present. The members included Dr. Merlin W. Young, Dr. Millard Wester, III, Dr. William M. Litaker, Jr., Dr. Clifford O. Feingold, Dr. Catherine Watkins, Dr. Kenneth M. Sadler, Ms. Nancy St. Onge, R.D.H. and Mr. Dominic Totman, Esq. Mr. Bobby D. White, Chief Operations Officer and Ms. Casie S. Goode, Deputy Operations Officer, were also present.

C. Declaration of Quorum

With all eight members of the Board present, Dr. Young declared a quorum for the purposes of conducting the business of the Board.

Mr. White noted that the meeting had been properly noticed as required by the Open Meetings Statute, but no members of the public were in attendance.

**II. APPROVAL & ORDER OF AGENDA**

**Dr. Young**

Dr. Feingold moved, which was seconded by Dr. Litaker, to accept the agenda as presented and to allow the President of the Board to determine the order of business. The motion passed by general consent.

**III. REPORT FROM PRESIDENT**

- A. 2018 Hotel Accommodations **[Item #1] Dr. Young**  
The Board will consider hotel alternatives for upcoming meetings. As a trial, the Board directed staff to make reservations at the Hyatt located within Perimeter Park for the September Board Meeting.

**IV. REPORT FROM CHIEF OPERATIONS OFFICER Mr. White**

- A. Miscellaneous  
AADB Lifetime Membership  
Dr. Feingold made a motion to approve Ms. Carla Stack's request for the Board pay for her lifetime membership to the AADB. Dr. Litaker seconded the motion, which passed by general consent

**V. NEW BUSINESS**

- A. Approve DDS Extramural Site - UNC **[Item #2] Ms. Goode**  
The University of North Carolina School of Dentistry requested that the Salisbury MOM Clinic to be held on September 16, 2017 be approved as an extramural site for their students. Upon review of the documentation from Dr. Lewis Lampiris, Dr. Wester moved to approve the site. Dr. Watkins seconded the motion, which passed by general consent.
- B. Approve RDH Rotation Sites - CPCC **[Item #3] Ms. Goode**  
Central Piedmont Community College (CPCC) requested Board approval of Cabarrus Health Alliance and Carolina's HealthCare System as rotation sites for dental hygiene students currently enrolled in the dental hygiene program at CPCC. Upon review of the documentation, Dr. Litaker made a motion to approve the proposed rotation sites. Dr. Wester seconded the motion. The motion carried.
- C. Approve RDH Rotation Site - CCCC **[Item #4] Ms. Goode**  
Central Carolina Community College (CCCC) requested Board approval of Building 65 Dental Clinic located on Marine Corps Base Camp Lejeune as a rotation site for dental hygiene students currently enrolled in the dental hygiene program at CCCC. Upon review of the documentation, Dr. Wester made a motion to approve the proposed rotation sites. Dr. Litaker seconded the motion. The motion carried.
- D. Approve Sedation Course **[Item #5] Dr. Sadler**  
An applicant for a General Anesthesia Permit recently failed his office evaluation. According to the Board's Rules, remedial education is required areas of deficiency. Remedial courses were completed and the applicant is requesting approval of those courses and the scheduling of a re-evaluation. Dr. Sadler made a motion to approve the remedial courses and allow a re-evaluation. Dr. Wester seconded the motion. The motion carried.

E. Emergency Kits

[Item #6] Dr. Sadler

A minimal sedation permit holder requested the Board's guidance in maintaining the proper emergency drugs. Specifically, the items that were currently maintained by the office included: epinephrine, benadryl, albuterol, nitroglycerin, aspirin, glucose, ammonia inhalants and oxygen. The Board Rules are silent on this subject matter; however, the Board was of the opinion that all licensees should have the above mentioned items available, not just sedation permit holders, since all of the listed items are used to treat the most frequently occurring dental office emergencies. The Board directed staff to respond to the inquiry stating that all of the listed items should be maintained by the office, but emergency kits should not be limited to only those drugs. Furthermore, sedation permit holders should also include reversal agents in their emergency kits.

VI. NEXT MEETING

The Board's next regularly scheduled meeting will begin on Thursday, September 7, 2017, and will be held at the Board's offices in Morrisville, North Carolina for the purposes of conducting several disciplinary hearings and for the consideration of routine business.

VII. ADJOURNMENT

There being no further business, Dr. Feingold made a motion to adjourn the meeting. Dr. Wester seconded the motion, which passed by general consent. The meeting adjourned at 6:00 p.m.

Reported by: Casie S. Goode  
Casie S. Goode  
Deputy Operations Officer

Date of Approval: 9/19/17

**MEMBERS OF THE BOARD**

*Dr. Merlin W. Young, President*  
*Dr. Millard W. Wester, III, Secretary-Treasurer*  
*Dr. William M. Litaker, Jr., Past-President*  
*Dr. Clifford O. Feingold*  
*Dr. Kenneth M. Sadler*  
*Dr. Catherine Watkins*  
*Ms. Nancy St. Onge, R.D.H., Dental Hygiene Member*  
*Mr. Dominic Totman, Esq., Consumer Member*