

**MINUTES**  
**NC STATE BOARD OF DENTAL EXAMINERS**  
**BOARD MEETING**  
**Morrisville, North Carolina**  
**April 12-13, 2019**

**FRIDAY, APRIL 12, 2019**

**I. CALL TO ORDER & ESTABLISHMENT OF QUORUM**

**Dr. Wester**

**A. Call to Order**

Dr. Millard “Buddy” Wester, President of the Board, called the business meeting to order at 1:20 p.m., Friday, April 12, 2019, at the Board’s offices in Morrisville, North Carolina. Dr. Wester read the following statement regarding conflicts of interest as a reminder to all Board members:

In accordance with General Statute 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.

Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board this weekend?

If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

If, as agenda items are discussed, any Board member learns of a conflict or appearance of a conflict, he or she should notify the Chair and take appropriate action to recuse him or herself.

**B. Roll Call**

All members of the Board were present. The members included Dr. Merlin W. Young, Dr. Millard Wester, III, Dr. Edward J. Clemons, Jr., Dr. Catherine Watkins, Dr. Kenneth M. Sadler, Dr. William Litaker, Ms. Nancy St. Onge, R.D.H. and Mr. Dominic Totman, Esq. Mr. Bobby D. White, Chief Executive Officer, Ms. Casie Goode, Deputy Operations Officer, Ms. Betty Sines, Investigations Coordinator, Line Dempsey, Senior Investigator, Amanda Carver, Investigator, and Mr. Douglas Brocker, Legal Counsel for the Board was also present.

**C. Declaration of Quorum**

With all eight members of the Board present, Dr. Wester declared a quorum for the purposes of conducting the business of the Board.

**II. APPROVAL & ORDER OF AGENDA**

**Dr. Wester**

Dr. Young moved, which was seconded by Dr. Litaker, to accept the agenda as presented and to allow the President of the Board to determine the order of business. The motion passed by general consent.

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Ms. Whitney Waldenberg, Esq. informed that Board that she is moving out of the country and this meeting will be her last appearance before this Board. She was very appreciative to the Board and Board staff for the opportunity to serve as legal counsel over the past few years. Mr. Doug Brocker introduced Dauna Barkley as his new associate.

Ms. St. Onge made a motion to move into closed session, pursuant to NCGS §143-318.18(6), in order to conduct two settlement conferences. Dr. Litaker seconded the motion, which passed by general consent. The conferences concluded at 4:30 p.m., at which time Dr. Young made the motion to move into open session to conduct Board business. Dr. Litaker seconded the motion which passed by general consent.

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### III. APPROVAL OF MINUTES

- A. Minutes of March 15-16, 2019 **[Item #1] Dr. Wester**  
Following a review of the March 15-16, 2019 Minutes, Dr. Litaker moved to approve the Minutes as drafted. Ms. St. Onge seconded the motion, which passed by general consent.

### IV. REPORT FROM PRESIDENT

**Dr. Wester**

- Tripartite Meeting - Dr. Wester gave the Board a report on the Tripartite meeting which was held earlier today at the offices of the North Carolina Dental Society and hosted by the North Carolina State Board of Dental Examiners. Dr. Wester, Dr. Young, Mr. Totman, Ms. St. Onge and Mr. White attended this meeting, as well as representatives from the Dental Society, UNC School of Dentistry, ECU School of Dental Medicine and the Old North State Dental Society. Dr. Wester reported that it was a very positive and informative meeting and he expressed his appreciation for the collaborative efforts of all organizations involved.

### V. REPORT FROM CHIEF EXECUTIVE OFFICER

**Mr. White**

- A. Financial Report (March) **[Item #2]**  
Following a review of the March Financial Report, Dr. Young moved to accept the report for informational purposes. Dr. Litaker seconded the motion, which passed by general consent.

B. Personnel Matters

Mr. White announced that Line Dempsey submitted his resignation effective April 30, 2019. Dr. Wester commended Mr. Dempsey for all his hard work and indicated his sincere appreciation on behalf of the entire Board.

Mr. White requested to meet with the Executive Committee to discuss a leadership succession plan.

C. Miscellaneous

• Cyber Security

Mr. White reminded the Board that the assessment being conducted by Bernard Robinson & Company, to evaluate and identify any current cyber security risks is

currently ongoing. Mr. White will report the findings as soon as they become available.



#### CODA Meeting

Dr. Sadler has agreed to attend the Joint Commission on National Dental Examinations' (JCNDE) annual forum. The National Dental Examiners' Advisory Forum (NDEAF) will be held on Wednesday, June 26, 2019 on behalf of the Board. He will report back to the Board following the meeting.



#### AADB Update

Mr. White informed the Board that the AADB Board of Directors voted to remove Dr. Luis Fujimoto as President of the AADB and the position is now being filled by the former President-elect, Dr. Robert Zena.

Mr. White announced the AADB meeting originally scheduled for September 3-4, 2019 in San Francisco, California has been rescheduled and will be held on October 18-20, 2019, and the location will be announced later.

## VI. REPORTS OF STANDING COMMITTEES

- A. Executive Committee  
[No Report]
- B. Finance Committee  
[No Report]
- C. Sedation/General Anesthesia Committee  
[No Report]

## VII. OLD BUSINESS

- A. Public Health Hygienists **[Item #3] Mr. White**  
Ms. St. Onge gave an update regarding limited supervision hygienists and training for public health hygienists. Mr. White explained the restrictions of the statutes will not permit some of the changes that are being requested by the NC Dental Society. The Board directed staff to draft rules to address the concerns of all parties and request input from the NCDS.
- B. Approve Nitrous Oxide Course **[Item #4] Ms. Goode**  
Ms. Wendy Creel submitted a nitrous-oxide conscious sedation and monitoring course for approval. Upon review of the documentation submitted, Dr. Watkins made a motion to approve the course and to approve Ms. Creel as the course instructor. Dr. Young seconded the motion. The motion passed by general consent.
- C. ADEX – House of Representative/Exam Committee **[Item #5] Dr. Wester**  
ADEX requested that the Board submit the names of the 2019 House of Representative Member and the 2019 Dental Examination Committee Member. Dr. Clifford Feingold previously served on both committees, and his term expired at the end of 2018. Dr. Watkins nominated Dr. Young and Dr. Litaker nominated Dr. Feingold to serve on both committees

for the remainder of 2019. A vote was conducted by written ballot, and Dr. Young was selected to serve on both committees for the next term beginning in 2019.

### VIII. NEW BUSINESS

- A. CPA for Board Elections **[Item #6] Mr. White**  
Mr. White informed the Board that we have received two proposals from CPA firms to supervise and assist in the annual election of the North Carolina State Board of Dental Examiners. Following a review, Dr. Young made a motion to continue to use Rouse Norton, PLLC, who submitted the low bid, to assist with the elections. Mr. Totman seconded the motion, which passed by general consent.

### SATURDAY, APRIL 13, 2019

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Dr. Wester called the meeting to order at 8:30 a.m. at which time, Dr. Watkins made a motion to move into closed session, pursuant to NCGS §143-318.18(6), in order to conduct two settlement conferences. Dr. Litaker seconded the motion, which passed by general consent. The conferences concluded at 1:20 p.m., at which time Dr. Watkins made the motion to move into open session to conduct Board business. Dr. Litaker seconded the motion which passed by general consent.

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- B. Radiology Course Requirements **Ms. Goode**  
Board staff has received several inquiries from instructors of several approved radiology courses requesting permission to eliminate portions of their courses that teach techniques related to film radiography and only include digital imaging within the curriculum. Upon review and discussion, the Board determined that teaching the utilization of film radiography should continue to be included in courses.
- C. Approve Radiology and Nitrous Courses **[Item #7] Ms. Goode**  
Dental Arts Academy submitted a nitrous-oxide conscious sedation and monitoring course and well as a radiology course for approval. Upon review of the documentation submitted, Dr. Litaker made a motion to approve both courses and to approve Ms. Christy Baldwin, Dr. Kyle Roth and Dr. Christopher Powell as the course instructors. Dr. Watkins seconded the motion. The motion passed by general consent.
- D. Approve Radiology Course **[Item #8] Ms. Goode**  
Ms. Sheila Eames of the Edudent School of Dental Assisting submitted a dental assistant radiology course for the Board's approval. Upon review, Dr. Clemons moved to approve the course, with Ms. Sheila Eames as the course instructor. Dr. Young seconded the motion, which passed by general consent.
- E. Approve Extramural Site - ECU **[Item #9] Ms. Goode**  
East Carolina University School of Dental Medicine requested that the Summer Healthy Athletes for Special Olympics of North Carolina to be held on May 31 – June 1, 2019 be approved as an extramural site for their students. Upon review of the documentation from Dr. Loren Alves, Dr. Young moved to approve the site and allow ECU to submit the names

of the participants once they have been established. Dr. Watkins seconded the motion, which passed by general consent.

- F. Approve Extramural Sites – UNC **[Item #10] Ms. Goode**  
The University of North Carolina School of Dentistry submitted a list of sites that students will be rotating through during the summer of 2019 as well as a list of volunteer facilities where students provide care for Board approval. Upon review of the documentation from Dr. Lewis Lampiris, Dr. Litaker moved to approve the sites. Dr. Clemons seconded the motion, which passed by general consent.

#### **IX. LICENSURE MATTERS**

- A. Approval of Licenses/Permits/Reinstatements **[Item #11] Ms. Goode**  
Dr. Litaker moved to approve all provisional licenses, licenses issued by credentials, intern permits, sedation permits, CE waivers and reinstatements issued since the last meeting. The motion was seconded by Dr. Sadler and passed by general consent.
- B. Examinations  
[No Report]

#### **X. REPORT FROM LEGAL COUNSEL**

**Mr. Brocker**

- A. Management Arrangements  
Mr. Brocker reported that Mr. Dominic Totman has agreed to serve on the Management Investigative Panel and the Hearing Panel approved.

#### **XI. INVESTIGATIVE MATTERS**

- A. Investigative Statistics (February and March) **[Item #12] Dr. Sadler**  
The Board reviewed investigative statistics for the months of February and March, as well as year to date. The statistics were accepted for informational purposes.
- B. Hearing Panel Decisions
- a. Log #08-179 **[Item #13] Dr. Sadler**
  - b. Log #17-243 **[Item #14] Dr. Sadler**
  - c. Log #18-254 **[Item #15] Dr. Young**
  - d. Log #16-199 **[Item #16] Dr. Sadler**
  - e. Log #17-032 **[Item #17] Dr. Sadler**
- C. Settlement Conferences  
The Board conducted four (4) settlement conferences throughout the meeting. Ms. Crystal Carlisle and Mr. Doug Brocker represented the Investigative Panel. Standard protocol was followed.

**XII. NEXT MEETING**

The Board's next regularly scheduled meeting will begin on Wednesday, May 15, 2019, and will be held at Thistle Golf Club in Sunset Beach, North Carolina, in conjunction with the North Carolina Dental Society's annual meeting. The Board will conduct several disciplinary hearings and consider routine business.

**XIII. ADJOURNMENT**

There being no further business, Dr. Sadler made a motion to adjourn the meeting. Dr. Young seconded the motion, which passed by general consent. The meeting adjourned at 3:30 p.m.

Reported by: Casie S. Goode  
Casie S. Goode  
Deputy Operations Officer

Date of Approval: May 15, 2019

**MEMBERS OF THE BOARD**

*Dr. Millard W. Wester, III, President*  
*Dr. Kenneth M. Sadler, Secretary-Treasurer*  
*Dr. Merlin W. Young, Past-President*  
*Dr. William M. Lsiaker, Jr.*  
*Dr. Catherine Watkins*  
*Dr. Edward J. Clemons, Jr.*  
*Ms. Nancy St. Onge, R.D.H., Dental Hygiene Member*  
*Mr. Dominic Totman, Esq., Consumer Member*