

**21 NCAC 16N .0502      REQUEST FOR HEARING**

(a) A licensee or applicant who believes their rights, duties, or privileges have been affected by the Board's administrative action, and who has not received a notice of a hearing or notice of a right to an administrative hearing, may submit to the Board a request for a hearing within 30 days of the date of the action taken by the Board which is challenged.

(b) The licensee or applicant shall submit the request to the Board's office by email, fax, or delivery to the Board's mailing address, as set out in 21 NCAC 16A .0107. The request shall contain:

- (1) the name and address of the petitioner;
- (2) a concise statement of the action taken by the Board which is challenged;
- (3) a concise statement of the way in which petitioner has been aggrieved; and
- (4) a clear and specific statement of request for a hearing.

*History Note: Authority G.S. 150B-38;  
Eff. August 25, 1977;  
Amended Eff. April 1, 2015; May 1, 1989; March 1, 1985; November 20, 1980;  
Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January 9, 2018;  
Amended Eff. August 1, 2024.*